

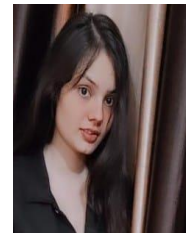
# Soumya Agarwal

Bachelor's of Science

Email: [soumyaagarwal2408@gmail.com](mailto:soumyaagarwal2408@gmail.com)

LinkedIn: <http://www.linkedin.com/in/soumya-agarwal-a5624919b>

Mobile: +91 9580522518



## PROFESSIONAL

Dedicated science professional with extensive background in process, research and analysis. Works diligently with terms to develop new technologies, Improve processes and inspire innovation.

## SUMMARY

## WORK EXPERIENCE

16<sup>th</sup> April, 2023 - Present

### Sales– Assistance Supervisor Forever Living Product | Delhi, Delhi.

- ✚ Reorganized something to make it work better.
- ✚ Come up with a new idea that improved things.
- ✚ Contributed to good customer services.
- ✚ Assessed customer's needs and complaints and given satisfactory solutions.
- ✚ Answered more than 150 customers queries on a daily basis over calls and emails.
- ✚ Followed up on advance payments to guarantee a product to prevent loss.
- ✚ Promoted goodwill by being courteous, friendly, and helpful to the customer.

### Recruitment process

- ✚ Recruitment is a core function of the Human Resource department. It is a process that involves everything from identifying, attracting, screening, shortlisting, interviewing, selecting, hiring and onboarding employees.

## Projects

### Landing Page of Educational Institute

- ✚ Created a visually appealing landing page with CCC for a learning institution.

## SOFTWARE SKILLS

- ✚ PowerPoint
- ✚ MS Excel
- ✚ JavaScript
- ✚ Networking
- ✚ MS word

## Degree / Specialization

## Name of Institution

## Board / University

## Percentage / CGPA

## EDUCATIONAL QUALIFICATION

M.Sc	Raja Mahendra Pratap	Raja Mahendra Pratap	85%
B.Sc	Agra University	Agra University	75%
Higher Secondary	CPVN Kaimganj School	I.S.C	69%

**PERSONAL  
PROFILE**

✚ Date of Birth	24 <sup>th</sup> August, 2000
✚ Marital Status	Single
✚ Languages	English, Hindi
✚ Religion	Hindu
✚ Nationality	Indian
✚ Mother's Name	Mrs. Rajini Agarwal
✚ Father's Name	Mr. Devendra Agarwal
✚ Permanent Address	House no – 06, Nunhai Ganja Bhang Gali, Near Sarwasti Shishu Mandir, Kaimganj, Farrukhabad, U.P – 209 502

**STRENGTHS**

- ✚ Self-disciplined
- ✚ Positive Attitude
- ✚ Punctuality
- ✚ Confident
- ✚ Patience
- ✚ Honest
- ✚ Smart and Hard Worker
- ✚ Easily Cope up with team
- ✚ Good Listener
- ✚ Quick Learner

**HOBBIES**

- ✚ Reading
- ✚ Sketching

**PROFESSIONAL  
ATTRIBUTE**

- ✚ Flexible to work 24\*7 environments.
- ✚ Excellent communication and interpersonal skills.
- ✚ Innovative and creative thinking.
- ✚ Great individually, together brilliantly in a team.

**DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge.

**Place** : Kaimganj, Farrukhabad  
**Date** : 19/04/2024

---

(Soumya Agarwal)