

Himanshi

Mobile No: 9560499573

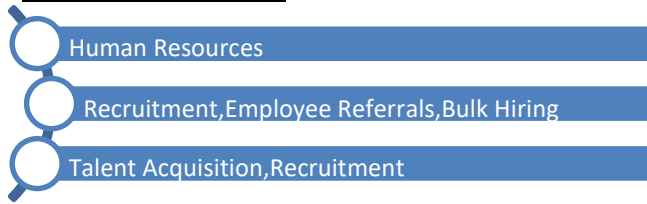
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Vision and objective:

Looking forward to work in a challenging and competitive environment in HR department, where I can utilize my experience and skills of recruiting, sourcing, head hunting, end to end recruitment, reporting, vendor management, interviewing, campus recruitment, employee referral, client handling, salary negotiation, executive hiring, and team management in contributing effectively to the success of the organization and also for improvement of my skill.

CORE COMPETENCIES



Career History:

IGT Solutions Pvt Ltd (Feb 2023-Present)

Role: HR Executive

- Understanding ongoing hiring needs of the business and establishing the right sourcing mix to generate a strong pool of talent
- Hiring done for senior level roles including HOD, Senior Manager Etc
- Increased the amount of employee referral by generating references from employees
- Conducting Employee referral sessions at production floors, in Induction
- Bulk Hiring, Support and lateral hiring that includes end to end recruitment
- Releasing offer letter and helping candidates in onboarding process
- Worked on SF(Success Factor), Work Day, SAP, Naukri, Linkdin

Green Tree (Sep 2022- Dec 2022) Role: Consultant

- Handling complete recruitment for various clients i.e. Marsh McLennan ,MetLife ,WNS, Barclays etc.
- Sourcing potential candidates from various online channels, Screen incoming resumes and application forms, Conducting HR round for the selected candidates and negotiating salaries on company standards, help candidates to get onboard.
- Closing mid-level positions like Assistant Managers, Team Leads, Quality Analysts and Group Leaders etc.
- Completed various training programs related to recruitment.
- Coordinating with Operations team, BGV team and HRSS team for smooth onboarding.

Talent Wing Consultant, (Jan 2022 to Sep 2022) Role: Consultant

- Handling complete recruitment for Swiss Re, KPMG, EXL, Canara HSBC, etc.
- Sourcing potential candidates from various online channels, Screen incoming resumes and application forms, Conducting HR round for the selected candidates and negotiating salaries on company standards, help candidates to get onboard.
- Sourcing potential candidates from various online channels (e.g., social media and professional platforms like Naukri, Monster, Times jobs, LinkedIn, Shine).
- Screen incoming resumes and application forms.
- Conducting HR round for the selected candidates and negotiating salaries on company standards.

Academic Qualification:

Year	Degree	Institute/ University
2023-2025	MBA -Human Resource,	Chandigarh University (CU)
2019-2022	Bachelor of Business Administration (BBA)	Jagannath Institute of Management Sciences (JIMS)
2019-2020	Diploma In International Business	Jagannath Institute of Management Sciences (JIMS)

Achievements:

- First Position Two Times in Inter- College Quiz Competition in Jagannath Institute Of Management Sciences(JIMS)
- Participated in Gillette Macho Grooming Workshop