

Kabir Sokhi

✉ kabirsokhi14@gmail.com | 📞 +91 8860379533 | 📍 New Delhi , India

Educational Background

General Raj's School

COMMERCE WITH INFORMATICS PRACTICES

Green Park , New Delhi

March 2015 – March 2016

GD Goenka Univeristy

BA(HONS) IN ECONOMICS , COMPLETED A DISSERTATION AND GRADUATED WITH FIRST DIVISION

Gurugram , Harayana

August 2017 – August 2020

Employment History

Consort India Pvt. Ltd. (Internship)

New Delhi

April 2019 – July 2019

- 1) Internship programme was in a UK Architectural Hardware company.
- 2) The experience was very holistic and got the oppourtunity to be well versed with the finance department of the organisation.
- 3) Assisted Senior team leaders and executives in preparing presentations and presenting to the clients.

Ienergizer

Noida , Uttar Pradesh

CUSTOMER SERVICE ASSOCIATE

June 2022 – Jan 2023

- Worked in the banking process for the credit card company called "Credit-One Bank". The way of communication was blended (Voice+Chat) . My job included the following duties:
- 1) Assisting the customers in making their timely payments.
- 2) Providing resolution and sometimes technical assistance if the customers had issues with their mobile app
- 3) Giving information (if required) about new offers on their credit card
- 4) Dealing with possible fraudulent transactions on the customers credit card and providing them with the necessary course of action.
- 5) Providing them information regarding the credit line increase and directing them to the correct credit bureau