

Anmol Garg

Air Ticketing Executive

Experienced Air Ticketing Executive in the travel industry, skilled in managing reservations, bookings, and customer inquiries. Proficient in handling strong organizational and problem-solving abilities. Known for exceptional customer service and a keen eye for detail. Fluent in English committed to enhancing operational efficiency and team success. Seeking to bring expertise and passion for travel to a dynamic role.



anmolgarg1608@gmail.com



8178001970



Sector-3, Faridabad, India

SKILLS

Excel

Outlook

Data Entry

Project Management

Event Management

Customer Relation

Ticket Booking

LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

INTERESTS

Solving Rubik's cubes

EDUCATION

B.Sc.

Kalinga University

08/2019 - 05/2022

Rajpur, India

Courses

- Bachelor of Science

D Pharmacy

Modern International College of Pharmacy

08/2017 - 05/2019

Faridabad, India

Courses

- Diploma in Pharmacy

12th Standard

Rawal Convent School

03/2014 - 03/2015

Faridabad, India

Courses

- Non-Medical

10th Standard

Rawal Convent School

03/2012 - 03/2013

Faridabad, India

WORK EXPERIENCE

Air Ticketing Executive

BAI Infosolutions

09/2023 - Present

Gurugram, India

BAI is a group that has created multi-million dollar brands and businesses, viz TaxiVaxi, CoTrav, CorePay, and Fleet247

Achievements/Tasks

- Coordinated flight booking arrangements for corporate clients through various channels, including in-person consultations, phone calls, emails, and online platforms. Ensured seamless and efficient service by managing complex itineraries and accommodating specific client preferences and requirements.
- Ensured compliance with industry standards in all booking procedures, meticulously adhering to airline policies and regulations. Maintained up-to-date knowledge of industry best practices to provide accurate and reliable service, ensuring that all reservations met the highest standards of accuracy and efficiency.
- Collaborated with a diverse range of corporate clients, including prominent companies such as TCS, Kama Ayurveda, Centricity, and Wedding Square, among others. Developed tailored travel solutions to meet their unique needs, building strong professional relationships and ensuring high levels of client satisfaction.
- Managed a wide range of international flight inquiries, providing comprehensive assistance to clients.