

# ROSHNI



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## OBJECTIVE

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Desire to secure a banking job with Gadling investment. Looking forward to utilizing enormous knowledge of the banking industry and the ability to answer to all questions related to finances and HR in working for the organization.

## PROFESSIONAL EXPERIENCE

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- **HDB Financial Services** ( Payroll of Team Lease ) as Sales Officer from August 2022 to December 2022
- **Currently working in IndiaMart INTERMesh ltd Since Feb 2023 .**

## RESPONSIBILITY

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- Handling customer queries and complaints .
- Present, promote and sell products/services,existing and prospective customers.

## PROFESSIONAL QUALIFICATION

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### Future Institute of Management Technology – Bareilly, UP

*MBA in Finance and HR, May 2022*

- studies Customer Relationship Management and Financial Management
- Took part in Personality Development workshops
- Also, studies about Human Resources operation and Employee relations.
- To Assess the marketing of consumer products in Rural Areas

## ACADEMIC QUALIFICATION

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### MJP Rohilkhand University – Bareilly, UP

*Bachelor in commerce, June 2020*

### SSV Inter College – Bareilly, UP

*XII, June 2017 with 71%*

### Pt. Deenanath Inter College – Bareilly, UP

*X, June 2015 with 70%*

## ADDITIONAL SKILLS

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- Excellent verbal and written communication skills.
- Proficient with Microsoft Office Suite or similar software programs.
- Excellent math and accounting skills.
- Understanding of banking regulatory matters and procedures for proper operation.
- Ability to remain professional and composed under pressure.

I do hereby declare that the information furnished above is true to the best of my knowledge and belief.

Place: Bareilly

Date

( ROSHNI )

