



Riya Nayital

Village Pantehar Post Office Patti Tehsil Palampur District Kangra
Himachal Pradesh Present Address: 130 Sector Garhi Noida UP
8219118182 | riya.nayital16@gmail.com

Education

- Chandigarh Group of Colleges** 2019-2023
Bachelors in Travel & Tourism Management
7.9 CGPA
- Flyton Institute Chandigarh** 2017-2018
Diploma in Hospitality and Tourism Management
- Priyadarshni senior secondary school Patti HP** 2017
High School
77%
- Priyadarshni senior secondary school Patti HP** 2015
Matriculation
74%

Experimental Learning/ Industrial Training

- Worked at Ramada Plaza , Chandigarh as Hostess in F&B service for 9 month 2018 - 2019
- Training at RS Sarovar Portico Palampur

Academic Achievements

- Completed 2month internship in front office and F&B service from RS Sarovar Portico hotel
- Attended Seminars related to Tourism

Experience

- Tkh vacation pvt.ltd.** 18jan 2023 - Jan2024
Tour executive
Manage all type of queries regarding air ,bus ,train tickets.
I have experience of Amadeus
Manage customer query related to rescheduling, cancellation,& other flight related queries

Skills

- Active listening skills.
- Ability to handle tough situation with calmness.
- Ability to solve problem quickly with positive attitude
- Soft spoken, patience,modest,with welcoming attitude towards the customer
- Expeience of monitoring proper hygiene and positive attitude.
- To be thorough and pay attention to detail.

Interests

- Browsing on internet to get updated with current affairs & issues.
- Love to do gardening in my free time.

- Keen interest in cooking

Objective

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

Languages

- English
- Hindi

Declaration

- I do hereby declare that the above information is true to the best of my knowledge

Name - Riya Nayital.

Date:
Place: